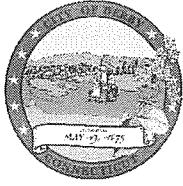


City of Derby

Department Head Reports

January 2024

- a. Board of Education
- b. Building Department
- c. Chief of Staff
- d. Corporation Counsel
- e. Cultural Commission
- f. Economic Development
- g. Facilities Inspectors
- h. Finance Director
- i. Fire Department
- j. Fire Marshal
- k. Human Resources
- l. Infrastructure Committee
- m. Johnson Control Project Update
- n. Office of Emergency Management
- o. Parking Division
- p. Parks and Recreation
- q. Police Department
- r. Public Works
- s. Revolving Loan Fund
- t. Senior Center
- u. Storm Ambulance Corps
- v. Water Pollution Control Authority
- w. Public Library



DERBY PUBLIC SCHOOLS

35 Fifth Street
Derby, Connecticut 06418

(203) 736-5027 fax (203) 736-5031 www.derbyps.org

Dr. Matthew Conway, Jr.
Superintendent of Schools

February 2024

Academics

- Attended State Board of Education Meeting on Commissioner's Network
- Attended CAPSS Board of Directors Meeting
- Held weekly meeting Director of Teaching and Learning
- Held monthly meeting with Special Education Supervisors
- Participated in Commissioner's Network Visit to Derby Middle School

Human Capital

- Held Administrative Council Meeting
- Participated in PDEC Meeting
- Met with SERC on Needs Assessment for Special Education
- Attended CCHRS Fingerprint Training
- Attended Superintendent Network Meeting
- Met with Derby Educator Association Officers
- Held Goal Setting meetings with Principals
- Reviewed Policies on Minority Recruitment
- Participated in CHRO Fact Finding Meeting
- Conducted Interviews for Certified Staff

Operations

- Held Weekly Business Manager meetings
- Held Meeting to Review Non-Lapsing Fund with City
- Attended Committee of the Whole Meeting
- Met with Jack Walsh on J.R. Payden Field House Memorabilia
- Attended Finance Committee Meetings
- Attended Athletic Committee Meeting
- Meeting with City Hall/Mayor on FY25 Budget
- Attended BOAT meeting to discuss Non-Lapsing Fund



Culture/Climate

- Attended CAPSS Executive Board meetings and BOD meetings
- Chaired CAPSS Legislative Committee Meeting
- Attended SCASA Meeting
- Held Parent Meetings on Student Issues
- Attended CHSCA Football All State Banquet
- Greeted Family at Bradley School
- Attended 2023 Veterans Hall of Fame Induction Ceremony for Mike Gozzo
- Attended Check Presentation to Bradley School from Splash Car Wash
- Attended Oratorical Contest at Derby High School
- Attended meeting with Speaker Ritter and CAPSS
- Reviewed Social Equity Plan with New Business Owner, 65 Elizabeth Street

Athletics

Indoor Track

NVL Championship Results:

Boys and Girls teams both placed 3rd out of 14 teams

NVL Championship Medal Winners were:

- (1st) Faith Anderson in Shot Put
- (1st) Kylin Santamaria, Cassie Silkoff, Nancy Barillas-Ramirez & Zanae Worgs in the (SMR) Split Medley Relay
- (1st) Byron McLean in the 55m Hurdles
- (1st) C.J. Rouse in Shot Put
- (2nd) Cassie Silkoff in the 1000m run
- (2nd) Lynnette Martinez in the Pole Vault
- (2nd) Quincy Carter in the 55m dash
- (2nd) Byron McLean, Jaylen Titus, Joel Capelle & Malachi Fearon in the (SMR) Split Medley Relay
- (3rd) Lynnette Martinez in High Jump
- (3rd) Jessica Gerckens, Dahiana Rodriguez-James, Kezia Amartey & Kayla Adams in the 4x800m Relay
- (3rd) Max Netto, Ferd Amartey, Christian Castellini & Tyler Izquierdo in the 4x800m Relay
- (3rd) Kylin Santamaria, Cassie Silkoff, Kayla Adams & Zanae Worgs in the 4x400m Relay
- (3rd) Byron McLean, Jaylen Titus, Max Netto & Quincy Carter in the 4x400m Relay
- Also scoring points for the girls were: Kylin Santamaria (4th) in the 55 m dash, Natalia Tovar (4th) in the Shot Put, Kayla Adams (5th) in the 600m run and Nancy Barillas-Ramirez in the Pole Vault
- Also scoring points for the boys were: Malik Thomas (4th) in Shot Put, Quincy Carter (5th) in the 300m dash, and Jaylen Titus (6th) in the High Jump

Unified Sports

- DHS Unified Sports are scheduled to play intrasquad games during the halftime of 2 remaining home basketball games (2/12, 2/16). They attended Ansonia High School for a basketball game on 2/2. The NVL Basketball Tournament is 3/7 at Torrington High School. We will extend our winter season if we are chosen to play at Mohegan Sun during the CIAC Playoff game. We are looking forward to flag football, volleyball, kickball and the league picnic this spring. We are in the process of completing the CIAC Mountains to Inclusion Activity. We have completed 1 mountain already and are in the process of trying to complete all of them in the allotted time.
- DMS Unified Sports have begun. They will be attending a Basketball Tournament at Wilcox Tech on 2/27. We will be hosting a Volleyball Tournament at DMS on 5/17

Wrestling

- Record is currently 4-10
- Hosting Berkshire League Wrestling Tournament on February 10th at 9:00 a.m.

Girls Basketball

- 1 Win

Boys Basketball

- 4 Wins

Baseball

- Team has been chosen to play at Dunkin Donuts Park again this year. We will be playing Naugatuck on May 2nd at 6:30 p.m.

Running Clubs

- Bradley and Irving School running clubs will be start back up on April 1, 2024 for the Spring

For Information on School Events:

Little Raiders University: <https://www.derbypride.org/our-schools/little-raiders-university#h.gj07dzf6p0r7>

Bradley School: <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

February:

- 2/09 - PTA hosts the Red & White Dance
- 2/23 - Bradley School hosting Bookworms representatives and other school districts
- 2/28 - Energy Academy: The Power Squad visiting Bradley School

A

Irving School: <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

February:

- 2/2 Storehouse Project
- 2/5 Principal Connecting Meeting
- 2/6 Admin Council
- 2/6 CoW
- 2/7 After school Professional Learning
- 2/8 100th Day of School Celebration
- 2/8 Valley Early Childhood Resource Council Meeting
- 2/9 Storehouse Project
- 2/12 Winter Parent Conferences
- 2/14 After school staff Valentine's Day Celebration for Staff
- 2/15 Sports Safety Day (Griffin Hospital lessons in grades 3, 4, and 5 classrooms)
- 2/16 Storehouse Project
- 2/21 Community Meeting
- 2/21 After School Professional Learning
- 2/23 Storehouse Project
- 2/28 Affinity Science of Reading Session 2 (Derby hosting)

Derby Middle School: <https://www.derbypride.org/our-schools/derby-middle-school#h.z4nvo2f9doub>

February:

- 2/9 Sweetheart Dance
- 2/18 Staff vs. Student Game
- 2/22 CAPSS Awards Ceremony
-

Derby High School: <https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

February: Black History Month, CTE Month, Financial Aid Month

- 2/5-9 School Counselor Appreciation Week
- 2/8 Field Trip DHS Play @ Klein Theater "Fredrick Douglass-An American Slave"
- 2/8 100th Day of School (Spirit Day)
- 2/10 Wrestling Tournament @ DHS Berkshire League
- 2/11 Baseball Pancake Breakfast Fundraiser
- 2/15 DHS Q2 Report Card Conferences
- 2/18 Albarella Banquet
- 2/22 CAPSS Banquet
- 2/23 DHS Announce Class 2024 Top 10
- 2/27 DHS Talent Show
- 2/29 DHS Field Trip @ Shubert Theater "Annie"

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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PAGE 1

Building Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-1B	01/03/24	116.30	cash	22 BELLEVIEW DR	5,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-3B	01/04/24	360.46	148889701	135 PARK AVE	21,000.00	0.00	0.00	0.00	35.00	0.00	0.00	5.46	10.00	310.00
24-4B	01/05/24	162.08	148971922	40 MCLAUGHLIN TERR	7,283.00	0.00	0.00	0.00	35.00	0.00	0.00	2.08	10.00	115.00
24-6B	01/05/24	131.56	148972842	22 BELLEVIEW DR	5,200.00	0.00	0.00	0.00	35.00	0.00	0.00	1.56	10.00	85.00
24-5B	01/06/24	452.02	149030442	105 ROOSEVELT DR	27,000.00	0.00	0.00	0.00	35.00	0.00	0.00	7.02	10.00	400.00
24-8B	01/11/24	146.82	149259017	136 PLEASANT VIEW RD	6,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.82	10.00	100.00
24-9B	01/17/24	864.04	149563353	54 GROVE AVE	54,000.00	0.00	0.00	0.00	35.00	0.00	0.00	14.04	10.00	805.00
24-7B	01/18/24	1,871.20	1596	2 MCKINLEY AVE	120,000.00	0.00	0.00	0.00	35.00	0.00	0.00	31.20	10.00	1,795.00
24-10B	01/22/24	192.60	149807747	3 MCCONNEY GROVE	9,994.00	0.00	0.00	0.00	35.00	0.00	0.00	2.60	10.00	145.00
24-11B	01/23/24	177.34	149854870	208 ORANGEWOOD EAST	9,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.34	10.00	130.00
24-12B	01/23/24	314.68	149870723	17 TENTH ST	17,665.23	0.00	0.00	0.00	35.00	0.00	0.00	4.68	10.00	265.00
24-13B	01/24/24	146.82	149900689	25 PAUGASSETT RD	6,208.25	0.00	0.00	0.00	35.00	0.00	0.00	1.82	10.00	100.00
24-14B	01/25/24	131.56	149959544	40 LAUREL AVE	5,151.00	0.00	0.00	0.00	35.00	0.00	0.00	1.56	10.00	85.00
24-15B	01/26/24	116.30	150015290	60 COMMODORE COMMO	4,600.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-16B	01/27/24	131.56	150076654	434 NEW HAVEN AVE	6,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.56	10.00	85.00
24-17B	01/30/24	55.26	4563	6 DEVON VIEW RD	1,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
24-18B	01/30/24	848.78	150228075	25 PAUGASSETT RD	52,393.00	0.00	0.00	0.00	35.00	0.00	0.00	13.78	10.00	790.00
Subtotals		6,219.38												
Unique # of Permits: 17			Cost of Construction:		357,994.48	0.00	0.00	0.00	595.00	0.00	0.00	94.38	170.00	5,360.00
Unique # of Voids (*): 0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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Electrical Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-4E	01/05/24	101.04	148960857	138 NEW HAVEN AVE	3,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.04	10.00	55.00
24-1E	01/08/24	70.52	1436	135 PARK AVE	1,600.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-2E	01/08/24	70.52	149130846	42 OAK ST	1,200.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-3E	01/09/24	70.52	1163	49 ANSON ST	1,400.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-5E	01/15/24	70.52	149434449	374 HAWTHORNE AVE	1,900.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-6E	01/17/24	85.78	149539693	41 DERBY NECK RD	3,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.78	10.00	40.00
24-9E	01/19/24	55.26	149694927	74 SILVER HILL RD	500.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
24-7E	01/22/24	70.52	149793999	40 PERSHING DR	1,380.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-10E	01/30/24	116.30	150228807	25 PAUGASSETT RD	4,606.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
Subtotals		710.98					0.00	0.00	0.00	315.00	0.00	0.00	90.00	300.00
Unique # of Permits:	9			Cost of Construction:	19,086.00									
Unique # of Voids (*):	0													

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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Fire Protection Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-1F	01/09/24	299.42	149148289	130 DIVISION ST	16,275.00	0.00	0.00	0.00	35.00	0.00	0.00	4.42	10.00	250.00
Subtotals		299.42				0.00	0.00	0.00	35.00	0.00	0.00	4.42	10.00	250.00
Unique # of Permits: 1				Cost of Construction:	16,275.00									
Unique # of Voids (*): 0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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Gas Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee	
24-3G	01/24/24	406.24	149914300	15 SODOM LANE	23,015.31	0.00	0.00	0.00	35.00	0.00	0.00	6.24	10.00	355.00	
24-2G	01/24/24	70.52	149915514	15 SODOM LANE	1,085.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00	
24-1G	01/24/24	55.26	149915824	15 SODOM LANE	300.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00	
Subtotals		532.02													
Unique # of Permits:	3		Cost of Construction:		24,400.31		0.00	0.00	0.00	105.00	0.00	0.00	7.02	30.00	390.00
Unique # of Voids (*):	0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 01/01/2024 - 01/31/2024 (All Payments)

Mechanical Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee	
24-1M	01/03/24	345.20	148820956	65 ELIZABETH ST	20,000.00	0.00	0.00	0.00	35.00	0.00	0.00	5.20	10.00	295.00	
24-4M	01/19/24	268.90	149663801	75 ACADEMY HILL RD	15,000.00	0.00	0.00	0.00	35.00	0.00	0.00	3.90	10.00	220.00	
24-2M	01/23/24	116.30	149872092	126 HIGH ST	4,525.19	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00	
24-3M	01/24/24	55.26	149919726	67 MINERVA ST	500.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00	
Subtotals		785.66													
Unique # of Permits: 4				Cost of Construction:	40,025.19		0.00	0.00	0.00	140.00	0.00	0.00	10.66	40.00	595.00
Unique # of voids (*): 0															

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 01/01/2024 - 01/31/2024 (All Payments)

Plumbing Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-1P	01/10/24	85.78	149246087	135 PARK AVE	2,500.00	0.00	0.00	0.00	35.00	0.00	0.00	0.78	10.00	40.00
24-2P	01/23/24	101.04	149856445	182 ORANGWOOD EAST	4,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.04	10.00	55.00
Draft	01/23/24	101.04	149884395	65 ELIZABETH ST	3,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.04	10.00	55.00
24-3P	01/26/24	70.52	714	49 ANSON ST	2,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-4P	01/30/24	268.90	150229316	25 PAUGASSETT RD	14,691.00	0.00	0.00	0.00	35.00	0.00	0.00	3.90	10.00	220.00
Subtotals		627.28					0.00	0.00	0.00	175.00	0.00	0.00	7.28	395.00
Unique # of Permits:	5			Cost of Construction:	26,691.00									
Unique # of voids (*):	0													

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 01/01/2024 - 01/31/2024 (All Payments)

Solar Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
Draft	01/12/24	486.76	149358491	27 PAUGASSETT RD	25,920.00	0.00	0.00	0.00	35.00	0.00	0.00	6.76	10.00	435.00
24-1SOL	01/23/24	395.20	149848563	16 JOHN ST	19,200.00	0.00	0.00	0.00	35.00	0.00	0.00	5.20	10.00	345.00
Draft	01/23/24	654.62	149885618	16 HICKORY RD	36,960.00	0.00	0.00	0.00	35.00	0.00	0.00	9.62	10.00	600.00
Subtotals		1,536.58												
Unique # of Permits: 3				Cost of Construction:	82,080.00	0.00	0.00	0.00	105.00	0.00	0.00	21.58	30.00	1,380.00
Unique # of Voids (*): 0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	17	6,219.38	357,994.48	0.00	0.00	0.00	595.00	0.00	0.00	94.38	170.00	5,360.00
Electrical Permit	9	710.98	19,086.00	0.00	0.00	0.00	315.00	0.00	0.00	5.98	90.00	300.00
Fire Protection Permit	1	299.42	16,275.00	0.00	0.00	0.00	35.00	0.00	0.00	4.42	10.00	250.00
Gas Permit	3	532.02	24,400.31	0.00	0.00	0.00	105.00	0.00	0.00	7.02	30.00	390.00
Mechanical Permit	4	785.66	40,025.19	0.00	0.00	0.00	140.00	0.00	0.00	10.66	40.00	595.00
Plumbing Permit	5	627.28	26,691.00	0.00	0.00	0.00	175.00	0.00	0.00	7.28	50.00	395.00
Solar Permit	3	1,536.58	82,080.00	0.00	0.00	0.00	105.00	0.00	0.00	21.58	30.00	1,380.00
Grand Totals	42	10,711.32	566,551.98	0.00	0.00	0.00	1,470.00	0.00	0.00	151.32	420.00	8,670.00
Grand # voids	0											

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The Derby Cultural Commission



February 2nd, 2024 Report

Susan Lanzaro-Schroeder, Acting Chair/Ian Schroeder, Acting Treasurer

Appointments to Cultural Commission Requested:

It has been my pleasure to have served as both Acting Chair and Chair since 2019. At present, it is still myself; and, Ian Schroeder, Treasurer, since 2023, with our wonderful Volunteer Staff; and, we are without a Quorum. Our dedicated Cultural Volunteers have been very receptive to being Appointed to the Commission.

Last Spring, the following people were recommended as they have wonderfully assisted us the entire year(s) with Concerts; Derby Day; Seasonal Events, the 350th Birthday Team Planning; Beautification and so much more!

Susan Schroeder (Art/Fashion/Tourism/Social Media Influencer)

Ian Schroeder (DJ/Concerts/Seasonal)

AND VOLUNTEERS:

Elizabeth Bolamewski (Seasonal/Cultural Attire)

Susan Toth (Photography/Beautification)

Mae Ealey (Seasonal/Author)

Gloria Luneau (Beautification/Seasonal)

350th Planning Team

Citizens from all walks of life, met from April through November at City Hall Alder Chambers agreeing to a Year-Round Celebration - something each month. We have an opportunity to apply to grants offered by the Valley Community Foundation; and, in our November meeting, we were directed to apply to two grants based on our Proposed Year-Long Plan. One grant is upwards to \$50K. Please see our June - November, Special Meetings Minutes, uploaded to the City dashboard, for a full understanding. We are holding off on Meetings at the Direction of the Mayor as he assembles the Committee.

Art

Since 2019, we've enjoyed a strong dialogue towards the presence of sculptures, murals, busts in Derby working with Rise Up, CT Murals. For 9 months, The Cultural, Economic Development and Rise UP Arts met and developed a Presentation on the Derby Middle School Building MURAL Opportunity. Please note that in terms of resources - The Artists and supplies would be independently financed by the school as per Principal, Rachael Caggiano. This February 8th,



we are to be on the Agenda with our Presentation. Our Superintendent Matt Conway supports this effort.

Beautification

The Derby Cultural Commission has successfully worked with both Public Works and Home Depot in Community Wide Clean-Ups; and, we hope for the same this year - engaging both the community and students. We received a terrific response via Social Media as to our suggested Pizza Party Clean-Ups in each neighborhood. Normally the City sponsors one annual City-Wide Clean-Up with the assistance of Public Works and Home Depot. The Cultural assists with these and also in between these times having beautified Irving Elementary School; Elizabeth Street; Water Street; Caroline Street; Derby Green and more. We hope to join Friends of Derby Public Library. We identify areas to rake leaves; nip fading buds; pick up trash and/or plant donated flowers. We are planning a Spring 2024 Focus, seeking to collaborate with Home Depot for Irving Elementary School Begonia Planting.

Christmas Holiday Photography Contest

In December/January, Seven Residents participated in this event; and, those beautiful pictures are posted on: "The Derby Cultural Commission, Facebook Site". The Cultural sought donations from our wonderful merchants and prizes were awarded. No expenditures required.

The City of Derby Departments also participated; and, they were Human Resources & Finance. January 2024 saw a dazzling Social Media Demographics earned 8259 Engagements demonstrate how vested the Community feels towards their Town's Beauty.

Downtown Merchant Association Proposal

In our work meetings for a few years with our wonderful area Merchants to secure event donations, we enjoy an enriching dialogue. We should relay that some Merchants are enthusiastic to collectively have their concerns represented for quarterly meetings at City Hall. Merchants were not adverse to a yearly Downtown Merchant Association Fee of \$250.00. We have studied some CT. Cities who already have these Associations in place. (Funds could go towards "A Taste of Derby." We believe Merchants could have a Voice that would ultimately enhance efforts towards Revitalization and Tourism success. As one example, we worked with Economic Development; and, 'together', we were instrumental in supporting Scoot & Paddle business venture on O'Sullivan Island. This January, we worked with "More Than Hair" whom expressed their goal of increasing business via Community Involvement and through our discussions - they were able to offer DISCOUNTED fees to the Pop Warner Cheer Team.

E

Flag Raisings

No January Activity. Since 2021, Derby has received favorable News Coverage with City Hall Cultural Flag Raisings. The Channel 12 News Crew arrived for our Pride Flag Raising and also the New Haven Register featured reporter arrived for our Mexican Flag Raising. Further we received tremendous outpouring of positive feedback with our Ramadan Flag Raising from the area Muslim Community. Our Seasons include our new residents and their flags so far included are: Irish Flag; Mexican Flag, Ramdan Flag; Pride Flag; ; Israel Flag and Italian Flag. We've been THE sole CT City to observe international flag raising all year. The positive impact on our area residents AND new students cannot be underestimated with resounding appreciation and joy expressed from new residents missing their homeland and seeking acceptance and recognition here. The costs are minimal with \$35.00 investment for a Cultural Flag. We did a live stream directly to Derby High School, geography and social studies classes. This tradition cumulates for Derby Day's International Fashion Show and Flags Celebration. The next event to be scheduled is the Irish Flag Raising planned for St. Patrick's Day with Irish Dancers; and, resident cultural flags are always considered as time permits

Finance - February 2024

Having no expenses since the Tree Lighting, figures should remain same from last reporting period:

~\$1000.00 General Fund.

Finance Outlook - Capital Planning, 2024-2025

We seek an increase to our Annual \$10K Budget with specifics in Capital Planing Report to City Staff. We successfully held a Full Calendar Year of 2023 Events while keeping a Net Income into Year 2024! Towards working to decrease our costs we have accomplished the following in 2023. Solicited Donations from Local Merchants; Merged Seasonal Easter/Halloween Events with other City Departments; Found 'some' Concert Bands who can perform for under \$400.00. (Most are \$800.00 to \$1000.00 and have a huge following.) Yet, we require a stable, budget.

We believe with the upcoming Derby 350th Birthday Party in 2025 as well as rising costs, an annual budget increase is warranted. Please review our Facebook Page and Minutes to understand the positive impact Culture has on our residents well-being and Economic Growth and Tourism.

July 4th, 2nd Annual, Patriotic Essay Contest Awards' Celebration

This is our second year as Colleagues with both The Catholic War Veterans, Post 1562 and Derby Middle School/St. Mary's School. We meet each month to plan the contest content, judge submissions and plan logistics for the event to be held on the Derby Green. We met this past



January planning the contest and outreach for participants. The Contest was very well received by Students and their Families as well as the general public where we embodied community-wide participation from area church bell tolling, Derby Historical Society Speakers to planned Police Flag Ceremony and so much more on this most Patriotic Day. Permission for the July 4th event in the Derby Green is being secured and Letters seeking Donors and Participants are going out this month.

Meetings/Minute

Meeting~ We normally hold our Meetings in-person and via Zoom at City Hall, at 7 PM, the last Monday of each Month. Please see the Dashboard for all Minutes uploaded including Audio & Video. This includes both the Derby Cultural Commission Regular Meetings & Special Meetings (350 Planning).

Seasonal

In December, we met with Business Owners of Furniture whom are from Egypt. They shared with us their Christmas Season celebration of December 27th, which we were pleased to recognize on Social Media. Also, We are pleased to have a repertoire with the Asian Business and Resident Community. In one dialogue we had an opportunity to meet a future Asian Family whom expresses their interest in relocating to Derby having cultural support in terms of Business as well as the Chinese Student Exchange Program here in Derby - we will be celebrating the Chinese New Year for February 10th. We enjoyed recognizing Martin Luther King Birthday via Social Media; and, we plan to display via Social Media, our Student Art Winners for Black History Month. It is THE critical time to begin advertising and recruiting Vendors for Derby Day 2024; and, planning that date!

Social Media

Our Facebook Site had 36 new followers for the Month of January; and, this brings us to ~1000 Followers. We are excited as demographics show our audience consists of not only Derby residents but also Ansonia, Shelton, Seymour, Stratford, New Haven, Bridgeport, Waterbury, Stamford as well as the surprise of foreign countries like Mexico, Educador, Bahrain. We post daily in the areas of Art; Poetry; Photography; Dance; Cuisine; Fashion; Music; Holidays and all relevant Derby Events. We continue to promote all Derby business and restaurants towards outreach throughout Connecticut via Social Media. We consider social media as one of the many Tourism Outreach efforts to draw attention to our CT Magazine award-winning restaurants, our Derby Greenway of over 100K visitors per year as well as our recreational facilities like Payden; our new fishing pier and Osborndale State Park and our 4th Year of Scoot & Paddle Rentals' Resource. We enjoy mutually beneficial relations and support events with Cultural Commissions of Ansonia, Seymour, Stamford, Waterbury as well as the Valley Regional Chamber of Commerce.



Summer Concert Series

By this February, we would begin to line up Performers for June through September Concerts. Both Town Clerk Marc Garofalo and myself have planned these.

We recommend a budget increase as Performer fees have dramatically risen, at times those costs have taken over 85% of our Annual \$10,000.00 Budget and see the 2022 Concert Budget. Bands currently are reaching out now to secure a Summer Schedule.

This concludes the February 2024 Report; and, thank you for this opportunity.

Respectfully submitted,

Susan Lanzaro-Schroeder
Acting Chair
Derby Cultural Commission
(203) 633-3623
suelschroeder@gmail.com

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Derby Economic Development Project update report

February 2024

ACTIVE PROJECTS

Main Street South site Re-Use/development project:

- Route 34 Main Street widening progressing on plan (Luchs Engineering providing project management)
- Urban Act Fund grant obtained by NVCOG (original award for \$5M) for Main Street South infrastructure (including scrap yard relocation). Further \$50,000 grant obtained by NVCOG for scrapyard remediation
- Status of Relocation & remediation of scrap metal business: DECD \$915k grant approved, terms agreed with land owners require CITY ARPA 1/3rd match (\$435k). City Attorney(s) reviewing negotiated sale agreement.
- Update on Developer short list number of CT-based developers have expressed interest, but relocation of Scrapyard remains common concern.

Trolley Point Development (90 Main Street)

- Construction under way for 105 apartments and retail. Occupancy expected September 2024.
- Tax Incentive program application approved by BoAA
- CT Commissioner of Housing, TEAM and Joe Salemme have reached agreement to set aside 27 units in Trolley Pointe for workforce Housing

Cedar Village (67-71 Minerva Street) redevelopment

- \$650k Brownfield Land Bank funding confirmed by DECD
Demolition, site clearing completed and construction started of 95 apartments with 10% Affordable Housing. Developers exploring further housing project in Derby

A

O'Sullivan's Island Recreational area

- BoAA approved use of ARPA funds (not to exceed \$500k) for the Greenway bridge repair. ATANE (state approved vendor) contacted and start date for Engineering Review being determined
- Fishing Pier and Scoot & Paddle rental create visitor appeal. *Our Greenway user stats for 2023 show 233,056 (YTD) and 802 (third quarter) as our numbers for the 3 quarters. So, we are now second in CT rather than first, (Groton) but those are still very impressive numbers. Preparation of Recreational trails grant application to provide Greenway lighting under review.*

Derby Housing Plan

- Draft Derby Housing Plan completed by Luchs Engineering
- Planning & Zoning commission discussed of Draft Derby Housing Plan at January P&Z meeting. Presentation to BoAA required

Derby Parking Garage - stabilization and restoration

- Further Upgrading of LED lighting and surveillance system completed, some repairs made Free of Charge by DFG Electric

Expansion of Derby Landfill (1.5MW-4.0 MW) ground based Solar System

- BQEnergy presented proposal for a \$9M expansion of solar installation on around 1/3rd total City landfill area to BoAA sub committee, which voted not to recommend this 'no cost' project to BoAA. Review of the Lease Contract will be referred to the City Attorney. Missing the February 2024 auction date puts at risk the opportunity for revenue from the landfill of 25 years of lease payments @ \$50,000/ per year.
- Next auction opportunity is September 2024 for 2025 construction but likely would require finding an alternative solar investor and risk of renewable energy program incentive changes.

A

EXPLORATORY PROJECTS:

- CT Main Street Center conducted Downtown Derby Program assessment, draft report and recommendations presented for a collaborative project. CT Block Grant being explored with NVCOG and DECD.
- Engineering Feasibility study completed by Luchs Engineering of City of Derby owned land (40 acres) on Fountain Lake indicates 12 prospective commercial locations, which could include a Data center using cost effective renewable energy options, including solar dishes, (10MW) storage batteries and micro grid installed on an Industrial Park

Other active developments include:

- Assisting a cabinet and sign maker (Connecticut Custom Woodwork LLC relocating from Milford) acquire a 12,000 SF facility on (Roosevelt Drive
- Electriq Power's (EP) Sustainable Community Network (PoweredUpDerby) EP is discussion with several Derby businesses, including Griffin Health for solar & storage battery programs. Requires sub committee and BoAA discussion/apporval in order to escrow fees to the City
- Juliani Enterprises seeking to repurpose an historic property on Roosevelt Drive
- Sidewalk rebuild with Griffin Health – design proposal funded by Griffin Health (50%) and City of Derby (50%) approved by BoAA
- Yale School of Medicine selected Derby for pilot program approved as a community Brain & Heart health project.
- Joint venture discussions with AdvanceCT with an organization seeking to establish a CT International Trade Center.

Roger Salway,

Director of Economic Development

2/1/2024.

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Finance Monthly Update – January

The finance team activities for the month of January include the following:

- Working with auditors and outside agencies to provide the necessary information for the 22-23 annual audit.
- Requested, received, and met with multiple department heads to review their requests for the 24-25 budget
- Created a 24-25 budget template in MIP
- Reviewed 23-24 actual vs budget expenses with department heads to develop a 23-24 Forecast and identify potential risks to the budget that need to be discussed with the mayor and BOAT
- Accounts Payable and Payroll processing
- Developed budget vs YTD actuals vs prior year reporting in MIP
- Attended numerous meetings with different vendors to discuss existing and new services

DERBY FIRE DEPARTMENT

1 ELIZABETH STREET
DERBY, CONNECTICUT 06418



Gary Parker
Fire Commissioner

Michael Gloade
Chief

Thomas Biggs
Assistant Chief

Louis Oliwa
Assistant Chief

Jesse Marino
Assistant Chief

February 1, 2024

City of Derby
Office of the Mayor

Subject: Fire Department Activity Report

Period: January, 2024

Apparatus:

Please reference the attached list of apparatus currently in service.

The primary concern of the Department is the need to implement a viable replacement plan to maintain a reliable state of readiness of the fleet.

Each apparatus is regularly maintained and is inspected annually in accordance with the National Department of Transportation (DOT) truck inspection standards in addition to all applicable National Fire Protection Association (NFPA) and OSHA standards.

The City of Derby has traditionally replaced fire apparatus between 25 and 30 years from the date of initial service. The most recent standard set forth by NFPA states:

“Fire Apparatus that are older than 15 years should be evaluated for rebuilding in accordance with NFPA 1912 Standard: Standard for Fire apparatus Refurbishing. NFPA further recommends that apparatus more than 25 years old be retired from the vehicle fleet.

Personal Protective Equipment (PPE):

Seventy-Two (72) Sets of Gear purchased with approved ARPA Funds is in process for delivery. We look forward to distributing the gear to our members in the coming weeks.

Derby Fire Department (Connecticut)
 Apparatus List and Capital Plan Revolving Vehicle Replacement Plan

VEHICLE	MAKE	YR	TYPE	VIN	DATE/MAKE	25 Year Date to Replace	30 Year Date to Replace
Engine 11	Pierce	1996	Pumper	1P9CA01D7KA040638	1996 Pierce	2021	2026
Engine 13	HME	2000	Pumper	44KFT4289YWZ19073	9/1999 Central States	2025	2030
Truck 15	Pierce	2004	Aerial	4P1CT02H94A003792	2/2004 Pierce	2029	2034
Tac 51	Kubota	2007	ATV		2007 Kubota		
Engine 14	Rosenbauer	2009	Pumper	4S7CU2D928CO70243	1999 Central States	2034	2039
Brush 4	FORD F350 4X4	2014	Brush	1FT8W3B63EEA11041	2014 Ford	2039	2044
Engine 12	Pierce	2015	Pumper	1P9CA01D7KA040638	2015 Pierce	2040	2045
FD 1(Chief)	Ford	2017	SUV	1FMJU1GTXHEA41793	2017 Ford Expedition	3 Year - 2020	

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Northwest CT Public Safety

Incident Number Report
12/29/23 to 01/05/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2300105930</u>	12-29-2023 00:46:33		2300000678	2300090411	00207 MINERVA ST	DERBY	FD SMOKE IN BUILDING
<u>2300106172</u>	12-29-2023 18:51:39		2300000679	2300090613	00045 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2300106357</u>	12-30-2023 11:39:22		2300000680	2300090780	00187 MINERVA ST	DERBY	FALLS/FALL VICTIM -COLD
<u>2300106431</u>	12-30-2023 14:59:49		2300000681	2300090846	00061-67 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2300106494</u>	12-30-2023 19:06:32	2300007032	2300000682	2300090901	01730 DERBY MILFORD RD	DERBY	FD STRUCTURE FIRE
<u>2300106503</u>	12-30-2023 19:48:34		2300000683	2300090909	00005 MAIN ST	DERBY	MVA EMS -COLD
<u>2300106565</u>	12-31-2023 01:27:01		2300000684	2300090955	00061 EIGHTH ST	DERBY	FD STRUCTURE FIRE
<u>2300106567</u>	12-31-2023 01:36:10		2300000685		00061 EIGHTH ST	DERBY	FD MUTUAL AID
<u>2300106674</u>	12-31-2023 12:27:53		2300000685	2300091055	00049 PERSHING DR	DERBY	FD MVA - INJURIES
<u>2400000091</u>	01-01-2024 09:41:17		2400000001	2400000080	00040 PROSPECT ST	DERBY	DIFFICULTY BREATHING, SOB - HOT
<u>2400000207</u>	01-01-2024 17:09:41		2400000002	2400000185	00111 NEW HAVEN AVE	DERBY	FD MVA - INJURIES
<u>2400000272</u>	01-01-2024 21:45:44		2400000003	2400000242	00011 WOODLAND WALK	DERBY	FD CO Alarm
<u>2400000518</u>	01-02-2024 16:24:02		2400000004	2400000456	00027 HIGH ST	DERBY	FD STRUCTURE FIRE
<u>2400000704</u>	01-03-2024 10:27:25		2400000005	2400000625	00095 MOUNT PLEASANT ST	DERBY	FD CO Alarm
<u>2400001184</u>	01-04-2024 20:26:22		2400000006	2400001041	00496 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001203</u>	01-04-2024 22:45:38		2400000007	2400001060	00056 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400001216</u>	01-05-2024 01:12:23		2400000008	2400001070	DERBY MILFORD RD/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400001413</u>	01-05-2024 14:26:22		2400000009		BURTVILLE AVE/CHAPEL ST	DERBY	FD INVESTIGATION
Total No. of Calls ## 18							

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Northwest CT Public Safety
Incident Number Report
01/05/24 to 01/12/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400001216</u>	01-05-2024 01:12:23		2400000008	2400001070	DERBY MILFORD RD/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400001413</u>	01-05-2024 14:26:22		2400000009		BURTVILLE AVE/CHAPEL ST	DERBY	FD INVESTIGATION
<u>2400001552</u>	01-05-2024 23:39:08		2400000010	2400001358	00050 OLIVIA ST	DERBY	UNKNOWN PROBLEM/PARTY DOWN -HOT
<u>2400001643</u>	01-06-2024 10:26:51		2400000011	2400001443	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001718</u>	01-06-2024 14:06:35		2400000012	2400001511	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001786</u>	01-06-2024 19:38:12		2400000013	2400001566	00086 PLEASANT VIEW RD	DERBY	MVA EMS -HOT
<u>2400001857</u>	01-07-2024 01:37:03		2400000014	2400001616	00001 SHELTON ST	DERBY	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400002325</u>	01-08-2024 16:01:48		2400000015	2400002025	00070 WOODLAWN AVE	ANSONIA	FD STRUCTURE FIRE
<u>2400002383</u>	01-08-2024 20:22:49		2400000016	2400002073	00012 MAIN ST	DERBY	MVA EMS -HOT
<u>2400002452</u>	01-09-2024 05:54:29		2400000017	2400002130	NEW HAVEN AVE/SENTINEL HILL RD	DERBY	MVA EMS -HOT
<u>2400002576</u>	01-09-2024 13:34:18		2400000018	2400002231	00051 HAWTHORNE AVE	DERBY	FD CO Alarm
<u>2400002952</u>	01-10-2024 15:25:26		2400000019		00020 DIVISION ST	DERBY	FD FUEL\ FLUID SPILL
<u>2400002959</u>	01-10-2024 15:38:51		2400000020	2400002533	00007 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400002967</u>	01-10-2024 16:18:07		2400000021	2400002542	00002 COTTAGE ST	DERBY	FD CO Alarm
<u>2400003175</u>	01-11-2024 11:24:13		2400000022	2400002721	00015 SHERWOOD AVE	DERBY	FD STRUCTURE FIRE
<u>2400003553</u>	01-12-2024 15:02:38		2400000023	2400003045	00200 CAROLINE ST	DERBY	AMS - ALT.MENTAL STATUS/SICK PERSON -HOT

Total No. of Calls ## 16

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Northwest CT Public Safety

Incident Number Report
01/12/24 to 01/19/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400003553</u>	01-12-2024 15:02:38		2400000023	2400003045	00200 CAROLINE ST	DERBY	AMS - ALT.MENTAL STATUS/SICK PERSON -HOT
<u>2400003649</u>	01-12-2024 19:53:45		2400000024	2400003119	00304 OLIVIA ST	DERBY	FD SMOKE IN BUILDING
<u>2400004032</u>	01-14-2024 02:19:54		2400000025	2400003439	00227 CAROLINE ST	DERBY	LIFT ASSIST -COLD
<u>2400004125</u>	01-14-2024 12:15:49		2400000026	2400003522	00016 MAY ST	ANSONIA	FD MUTUAL AID
<u>2400004305</u>	01-14-2024 23:41:44		2400000027	2400003654	00001 PERSHING DR	DERBY	FD MVA - INJURIES
<u>2400004514</u>	01-15-2024 16:38:34		2400000028	2400003840	00020 DIVISION ST	DERBY	MVA EMS -HOT
<u>2400004549</u>	01-15-2024 19:44:13		2400000029	2400003873	00212 OLIVIA ST	DERBY	SEIZURES/CONVULSIONS -HOT
<u>2400004652</u>	01-16-2024 09:44:03		2400000030	2400003964	00005 DERBY MILFORD RD	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005171</u>	01-18-2024 04:18:39		2400000031	2400004410	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005196</u>	01-18-2024 07:13:02		2400000032	2400004433	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005202</u>	01-18-2024 08:03:24		2400000033	2400004437	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005237</u>	01-18-2024 10:20:41		2400000034	2400004461	S RT-8 HWY	DERBY	FD MVA - INJURIES
<u>2400005321</u>	01-18-2024 14:03:33		2400000035	2400004537	00186 SEYMOUR AVE	DERBY	FD BRUSH/RUBBISH/OUTSIDE FIRE

Total No. of Calls ## 13

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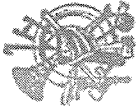
Northwest CT Public Safety
Incident Number Report
01/19/24 to 01/26/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400005719</u>	01-19-2024 19:07:38		2400000036		00105 ROOSEVELT DR	DERBY	FD VEHICLE FIRE
<u>2400005821</u>	01-20-2024 07:23:56		2400000037	2400004964	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005845</u>	01-20-2024 09:47:31		2400000038	2400004988	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005848</u>	01-20-2024 10:23:01		2400000039	2400004989	00709 NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400005916</u>	01-20-2024 15:12:23		2400000040	2400005052	00058 MINERVA ST	DERBY	FD ODOR (STRANGE/UNKNOWN) INSIDE
<u>2400006471</u>	01-22-2024 16:16:10		2400000041	2400005528	00050 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400006893</u>	01-24-2024 08:24:30		2400000042	2400005906	-8 S RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400006912</u>	01-24-2024 09:14:55		2400000043	2400005925	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400007154</u>	01-25-2024 05:52:08		2400000044	2400006145	00077 SODOM LN	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400007452</u>	01-26-2024 07:14:21		2400000045	2400006401	00170 ELIZABETH ST	DERBY	FD CO Alarm
<u>2400007493</u>	01-26-2024 10:41:48		2400000046	2400006440	00170 ELIZABETH ST	DERBY	FD INVESTIGATION

Total No. of Calls ## 11

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City of Derby
Office of the Fire Marshal
1 Elizabeth Street
Derby, Connecticut 06418
Telephone: (203) 736-6976

February 1, 2024

Mayor Joseph DeMartino

Board of Alderpersons

The following is a report of the activities of the Fire Marshal’s Office for the Month of January 2024.

OFFICE TIME:

The following hours include the time the staff (Deputy Fire Marshal & Inspector) put in at the office for staff meetings, training, investigations, writing reports, etc. The total for this month is 50 hours. Fire Marshal’s time is 35-hour s a week, split between office hours and field work.

PLAN REVIEWS:

The Fire Marshal’s office reviewed 6 different plan reviews spanning from building renovations, cooking hoods systems, fire alarm systems, and sprinkler systems.

PROPERTY INSPECTIONS:

There are 47 properties in various stages of the code compliance process. These include commercial and multifamily housing inspections and reinspection. In addition to sprinkler systems, fire alarm testing, and cooking hoods and suppression systems testing.

Fire Marshal call out: Fire Marshal call outs occur when the fire dispatchers contact the on-call Marshal or Deputy Marshal to respond to an incident usually requested by the fire department. These include fire investigations and other events that may affect life safety systems in an occupancy. The fire marshal’s office was called out 7 times during the month of January. In all instances, the call outs occurred on nights and weekends, outside of normal business hours. These events usually require several hours of investigation to determine the origin and cause of the fire or system malfunctions.

Summary:

For the months of January and February of 2024, the Fire Marshal’s office has focused on mercantile businesses. More specifically, some of the larger commercial plazas that are in the city. We continue to inspect our multifamily homes as required to be completed annually along with premises requiring various licenses. Mercantile properties are on a 3-year inspection cycle per state statue. Many of our commercial properties have not met those requirements.

Please see the attached year end report which indicates our priorities for 2023 and the goals we achieved.

Respectfully Submitted,
David J. Marcarelli
David J. Marcarelli
Fire Marshal

J

Fire Marshal's Office

Calendar Year-2023, Year End Report

The City of Derby Fire Marshal's office has responsibility for enforcing local, state, and federal codes to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through inspection and code enforcement, plan review, public education, and fire investigation services. The Fire Marshal's office maintains a list of Sara Title II Hazardous Materials inventory and properties throughout the city in accordance with the Emergency Planning & Community Right-to-Know Act (EPCRA).

Fire inspections during new construction and renovation projects occur frequently and vary based on the type of construction and occupancy type. During such projects, fire inspections may be necessary at varying points in time totaling dozens of inspections until projects are completed.

Fire Inspections of properties occur every 1-4 years depending on the occupancy type and other hazards. With over 250 Multifamily houses requiring annual inspections, and over 300 commercial properties located in the City of Derby, fire inspections occur every day resulting in the documentation of violations and working with property owners or tenants to resolve the issues.

Most of the time, property owners and tenants seek compliance; however, there are times when legal action must be taken and, in some cases, criminal prosecution is pursued. Ultimately, the City of Derby has the ministerial responsibility to conduct required inspections.

To accomplish this, the Fire Marshal's office consists of (1) full time Fire Marshal, (1) Part-time Deputy Fire Marshal, and (2) Part time Fire Inspectors. However, the department is down 1 Fire Inspector due to a resignation.

During the Calendar Year of 2023, The Fire Marshal's office conducted 184 multifamily home inspections. This represents 73% of the city's total units. Many of these units have not been inspected for several years due to Covid 19 and the limited number of inspectors. Measures have been taken to address these issues, resulting in a higher number of inspections completed in the calendar year 2023.

In addition to our annual housing requirements, the Fire Marshal's offices also completed 46 commercial inspections along with 23 different plan reviews. Plan reviews are required for new construction and renovations of existing structures. Some examples include, building plans, sprinkler plans and hydraulic calculations, fire alarm systems, and commercial cooking hood and

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suppression systems. Many of the plan reviews require frequent follow-up and ongoing inspections and testing. Developments such as 90 Main Street and 67 Minerva Street need to be inspected as the construction progresses. This is to ensure that the construction is following the plans submitted.

Finally, the Fire Marshal's office responded to and investigated 14 structure fires in the calendar year 2023. These do not include call outs for smaller fires and other code enforcement issues such as hoarding, smaller fires, illegal apartments, and electrical issues.

Respectfully submitted,

David J. Marcarelli

David J. Marcarelli
Fire Marshal
City of Derby, CT.

K

City of Derby

Human Resources Activities

January 2024 Monthly Report

Submitted February 1, 2024

Vacant positions – Tax Collector, F/T
WPCA Coordinator, F/T
Vacant Deputy Registrar R

Continued efforts to keep positions posted on the City Website. These positions are posted on the employment sites of: GFOA, CT Department of Labor, CTx (Tax Collector Website) and several times on CT Conference of Municipalities (\$150.00 for each posting)

New Employees - New Police Officer, F/T
Registrars of Voters, P/T change in status
Chief of Staff, F/T
Blight Officer, P/T

Onboarding - (includes entering all Paycor information and Health, Life, Dental and Vision coverages when applicable.)

New Police Officer, Jonathan Canedo
Blight Officer, Carmine Lizza
Chief of Staff, Linda Fusco

Changes of Employees and Terminations –

Change in Registrar R Michael Shea, to Thomas Lionetti.
Change in Deputy Registrar D Beth Allaire, to Melissa Cannata.
Michael Piscioneri from Park and Rec to Public Works (2023)
Joseph DiMartino from Retired to Mayor (2023)
Pamela Happy rehire (2023)

Remove

Michael Shea
Beth Allaire
Nyckcol Brantley

R

Richard Dziekan (2023)
Frances Pepe (2023)
James W. Petrino (2023)
Ed Armeno (2023)

Request for Information from AFSCME for Police Union upcoming negotiations. Completed.

Employees moved off of Health Coverage and onto Medicare or other insurance

Nancy Durrschmidt, spouse of retiree
Christopher Durrschmidt, retiree
Ann Cesaroni, retiree
Joseph Tracz and spouse, retiree
Karen Donahue, spouse of retiree

Prepared Budget for HR to go to Finance.

Multiple assistance requests from employees each month for help with pension information, insurance assistance and explanations of benefits.

Large Projects
Ongoing

Insurance

Working with Brokers and direct contacts at Insurance and related companies to remove folks who've sat on the insurance long after they should have been removed due to terminations, age restrictions and retirements.

- Anthem for Dental and Vision
- Aetna for Health Insurance
- Payflex for H.S.A cards
- The Standard for Life, Short Term Disability
- Medicare Coordination with Supplemental Plans

This work is first, a massive cleanup which will generate lower costs annually and then ongoing as changes take place.

Worker's Compensation



Annual OSHA 300 mandatory report on accidents and injuries to be posted for 3 months each year in the workplace. This will be posted this week and should stay up until April per OSHA requirements.



City of Derby Office of Emergency Management

Monthly Report

January 2024

N.

The following activities occurred during the month of January:

- Updates to the city's emergency response plan continue. Additionally, annual meetings with the Derby Dam and UI have been scheduled for next month.
- Director Neuendorf attended the regional DEMHS monthly meeting and Dep. Director Lenart participated in a 2-day emergency operations center training last month.
- OEM responded with the fire department and the fire marshal's office to an incident at Griffin Hospital. Interactions with the state department of public health and the hospital's emergency manager took place. Additionally, an after-incident meeting with the FD and hospital administration regarding poor or absent radio communications when firefighters were operating inside the hospital. The FD incident commander reported that he was unable to communicate with his crews' numerous times when they were operating at the scene. The concerns were shared with the fire commissioner and the hospital administration.
- Assistance was provided to the fire commissioner regarding capital requests. Radio tower replacement quotes were requested for both the Cottage St. and Hotchkiss Hose communications towers. Both towers have greatly outlived their life expectancy and are in dire need of replacement. A replacement quote was also obtained for the FD/EMS radio system. The legacy system is 25 years old and is no longer supported by Motorola. Over the last 2 years there have been 30+ service calls made to Norcomm Communications and Frontier to address failures. Additionally, 4 used devices have been purchased to keep the system online due to the lack of available parts.
- Enhanced river monitoring occurred continued during the first 2 weeks of the month due to extensive rainfalls. Extremely high crests were noted on 1/10 at 16.58 feet above flood stage and 1/28 at 11.01 feet above flood stage. The McConney Grove text group was activated during both events with updates to the residents.

Respectfully submitted.

Mark Neuendorf
Office of Emergency Management

Derby Parks and Recreation
35 Fifth Street
Derby, CT 06418

P

February 2, 2024

Parks and Recreation Update and Report

- Requests for Ryan Complex Rental have been received. To meet with Football and Soccer Adult Men's Programs this week.

- Youth Programs are struggling with numbers of participants.
 - All major programs are affected.
 - Afternoon sports programming is being explored.

- The Derby Veterans Community Center is on pace to perform 6,000+ one-on-one swim lessons this year.

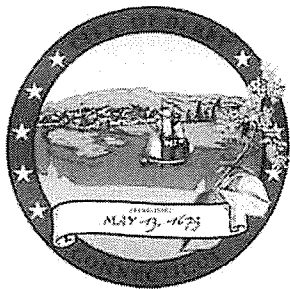
- Capital Request in Improvements at Bradley Field, Coon Hollow Basketball Courts, and the Derby Veterans Community Center are presented.

- Recreation Receivables are \$62,243.75 as of 1-31-2024.

Respectfully Submitted,

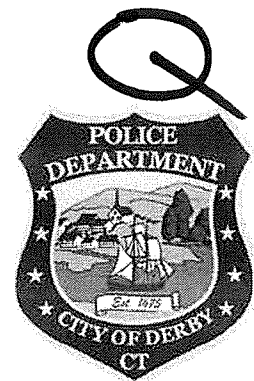
Dennis O'Connell





Derby Police Department

125 Water Street
Derby, Connecticut 06418
Tel. (203) 735-7811
FAX (203) 736-1499
Email scott.todd@derbypd.org



08 FEB 2024 Board of Aldermen/Alderwomen Brief

- The department recently hired Jonathan Canedo as a recruit police officer. Canedo started the police academy the first week of January, and he is expected to be on the road by late summer/early fall.
- We continue to be understaffed as the nationwide shortage of police officer candidates continues to affect us. We are actively pursuing a lateral transfer candidate or a new recruit to fill our last vacancy.
- The department currently has four out of service police vehicles for a variety of reasons. For the time being two man cars are being utilized when we are at full staffing and cars are not available. We anticipate the return of a front line cruiser within the next month (out of service due to a motor vehicle accident) which will alleviate the two man car situation. Our unmarked cars and auxiliary cars will continue to be an issue until relief is realized via new vehicle purchase.
- The collective bargaining agreement (CBA) between the City of Derby and AFSCME Local 1376 will expire on 30 June 2024. We are hoping to enter into contract negotiations ASAP.
- I have submitted my 2024/2025 budget proposal and my five year capital plan request to city hall. My budget proposal seeks a 1.13% increase over last fiscal year. The priority for the capital plan is police cars, and I have requested four cars immediately due to ignored capital requests during the previous administration.
- You may notice a change in the uniform appearance of our officers as the department is in the process of transitioning to load bearing bullet resistant vests. These vests allow the officers to carry equipment on them instead of their duty belts. Studies have shown that these vests can reduce the incidence of lower back problems as the weight is shifted to the shoulders.

Scott R. Todd

Chief of Police,
Derby Police Department



R

Public works monthly report

- 1 Garbage run three times a week
- 2 Clean catch basin top city wide
- 3 Pick papers on all city streets
- 4 Remove all bulky items dumped on city streets
- 5 Pick up residents Christmas trees
- 6 Clean up brush on Caroline St. sidewalk
- 7 Fix catch basin on Gilbert St
- 8 Replace catch basin and pipe on Coon Hollow Rd near Summitt Condos
- 9 Worked three snow storms
- 10 Ran pump station Two times from river being high due to heavy rain storms

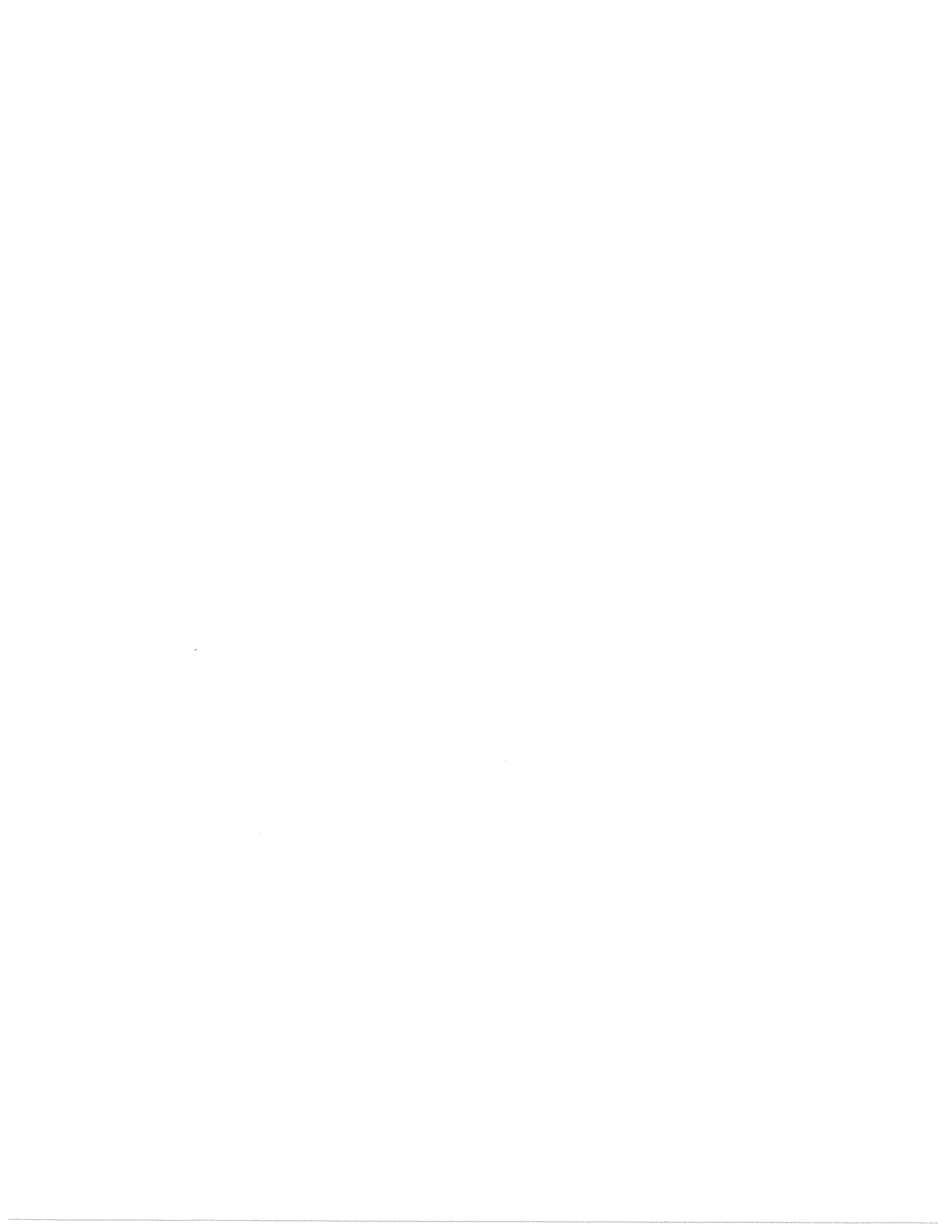
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Derby Senior Center Monthly Report
February 1, 2024

Updates:

- Our January Breakfast was enjoyed by all. We had 30 members who attended. Suzanne Foster, the previous retired Assistant cooked and brought in special gifts for a raffle. Everyone who came received a free ticket and picked out a gift.
- We had a “Pizza Bingo” with 30 in attendance. Everyone enjoyed the game and the pizza and would like to have it again.
- We will have a “Love-Bug” Valentine Dinner Dance on February 8th with Marc Garafalo preparing Ziti, Homemade Meatballs and Sauce. Entertainment to be provided by Paula Pettinella. We will have a bake sale if we receive donations.
- New classes Zumba Gold and Cardio Drumming are going well. Diamond Art, Zentangle, and all other classes are doing great with some new people who have joined. Quilting class has been changed from 11:00 am to 1:00 pm per instructor’s wishes.
- The “Monthly Matinee’s” remains popular.
- Wesley Heights sponsored Birthday BINGO this month. Next month will be Lord Chamberlain.
- Strength Training is on hold as the instructor is absent this month. For the month of February, we will have a Stretch class on Mondays, and a Strength Training class on Wednesdays in its place. These are chair exercises. We have a few members who are interested so far.
- We are offering a “Coffee and Coloring” on February 9th. Attendees will complete a Valentine adult coloring project and enjoy some desserts.
- Griffin Hospital has started a 6-week program beginning on 1/24 from 1:00-3:00. The topic is “Living with Chronic Illness”. It will run till February 28th.
- February is heart health month. Naugatuck Valley Health Department will be here on February 13th to do an information session and blood pressure checks. They will also have Flu Vaccines for anyone who is interested.
- AARP is starting their Free Tax Prep Thursday, February 1st, and every Thursday thereafter.
- The “Atlantic City” trip is scheduled for February 27th – 29th. There are 27 signed up so far.
- There have been many suggestions for trips. Many are planned and others are in the works.
- Upcoming events: Heart Saver, AED/CPR Training 3/21/24, Coastal Hearing will provide Free Hearing Aide Checks, Tests, and Hearing Loss information 3/11/24.

Respectfully Submitted,
Dawn Hebert, MSW
Executive Director



4



Storm Engine Ambulance & Rescue Corp

151 Olivia St.
Derby, CT 06418
LSGT026@aol.com

203-734-1593

75 Years of Service 1948-2023

February 1, 2024

January 2024 Report to City of Derby:

Total calls EMS for the Month of January 251 (See Attached Report from Northwest Public Safety)

Rescue 18 Out of Service for 7 days for repairs. (The report of Calls the rescue went on is attached)

Officers began a 2-year term of office in January.

New State of CT EMS protocols have been established, we are working with Griffin Hospital to develop training and implementation of changes.

Haz-Mat Technician class completed.

Began work on the Derby EMS Plan revision.

Capitol plan requests have been sent into Mayor's office.

Preliminary budget request sent into interim finance Director.

Respectfully Submitted

Thomas lenart
Chief, Storm Engine Ambulance & Rescue Corps





Northwest CT Public Safety

Nature Summary

01/01/24 to 01/31/24

Nature/Situation	Agency	Number of Calls
ABD. PAIN/PROB -COLD	DERBY EMS	3
ABD. PAIN/PROB -HOT	DERBY EMS	2
ABNORMAL BREATHING/SICK PERSON -	DERBY EMS	2
ALLERGIES/REACTION -HOT	DERBY EMS	1
AMS - ALT.MENTAL STATUS/SICK PERSON -	DERBY EMS	1
AMS - ALT.MENTAL STATUS/SICK PERSON -	DERBY EMS	6
ANIMAL BITE -COLD	DERBY EMS	1
ANIMAL BITE -HOT	DERBY EMS	1
BACK PAIN -COLD	DERBY EMS	3
BLEEDING ORIFICE -HOT	DERBY EMS	1
CARDIAC DISTRESS/HEART	DERBY EMS	4
CARDIAC/RESPIRATORY ARREST -HOT	DERBY EMS	2
CHEST PAIN -COLD	DERBY EMS	2
CHEST PAIN -HOT	DERBY EMS	7
CVA/STROKE/TIA -HOT	DERBY EMS	3
DIFFICULTY BREATHING, SOB -HOT	DERBY EMS	17
EMD CALL IN PROGRESS	DERBY EMS	1
EMS MUTUAL AID	DERBY EMS	2
EMS MUTUAL AID-DERBY	DERBY EMS	12
ETOH -COLD	DERBY EMS	1
EYE PROBLEMS/INJURIES -COLD	DERBY EMS	1
FALLS/FALL VICTIM -COLD	DERBY EMS	10
FALLS/FALL VICTIM -HOT	DERBY EMS	12
FD AUTOMATIC FIRE ALARM	DERBY EMS	13
FD BRUSH/RUBBISH/OUTSIDE FIRE	DERBY EMS	1
FD CO Alarm	DERBY EMS	6
FD INVESTIGATION	DERBY EMS	1
FD MVA - INJURIES	DERBY EMS	3
FD ODOR (STRANGE/UNKNOWN) INSIDE	DERBY EMS	1
FD PROPANE/NATURAL GAS LEAK/ODOR	DERBY EMS	2
FD SMOKE IN BUILDING	DERBY EMS	1
FD STRUCTURE FIRE	DERBY EMS	2

4

FD STRUCTURE FIRE 0 CONFIRMED	DERBY EMS	1
FEVER/SICK PERSON -COLD	DERBY EMS	1
GENERAL/SICK PERSON -COLD	DERBY EMS	20
GENERAL/SICK PERSON -HOT	DERBY EMS	5
HEMORRHAGE/LACERATIONS -COLD	DERBY EMS	3
HEMORRHAGE/LACERATIONS -HOT	DERBY EMS	2
LIFT ASSIST -COLD	DERBY EMS	2
MEDICAL ALARM -HOT	DERBY EMS	3
MVA EMS -HOT	DERBY EMS	13
NAUSEA/VOMITING/SICK PERSON -COLD	DERBY EMS	2
OVERDOSE/POISONING -HOT	DERBY EMS	2
PSYCH/ABN. BEHAVIOR/SUIC ATTEMPT -	DERBY EMS	9
SEIZURES/CONVULSIONS -HOT	DERBY EMS	9
TRANSFER/INTERFACILITY -COLD	DERBY EMS	2
TRANSFER/INTERFACILITY -HOT	DERBY EMS	5
TRAUMATIC INJURIES -COLD	DERBY EMS	3
UNCONSCIOUS/FAINTING/SYNCOPE -	DERBY EMS	2
UNCONSCIOUS/FAINTING/SYNCOPE -HOT	DERBY EMS	7
UNKNOWN PROBLEM/PARTY DOWN -HOT	DERBY EMS	3
WEAKNESS/DIZZINESS/SICK PERSON -	DERBY EMS	2
	Total Calls	221
		FD 10 - 213 Calls- FD 9 -8 Calls
Mutual Aid From Derby To:	6 Shelton	6
	8 Ansonia	8
	1 Seymour	1
Mutual Aid To Derby From :	9 Ansonia	9
	6 Shelton	6
Total Medical Emergencies		251



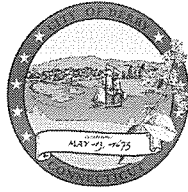
Northwest CT Public Safety Derby Storm Amb Rescue 18 calls

01/01/24 to 01/31/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400000207</u>	01-01-2024 17:09:41		2400000006	2400000185	00111 NEW HAVEN AVE	DERBY	FD MVA - INJURIES
<u>2400000272</u>	01-01-2024 21:45:44		2400000008	2400000242	00011 WOODLAND WALK	DERBY	FD CO Alarm
<u>2400000518</u>	01-02-2024 16:24:02		2400000014	2400000456	00027 HIGH ST	DERBY	FD STRUCTURE FIRE
<u>2400001184</u>	01-04-2024 20:26:22		2400000032	2400001041	00496 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001203</u>	01-04-2024 22:45:38		2400000033	2400001060	00056 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400001216</u>	01-05-2024 01:12:23		2400000034	2400001070	DERBY MILFORD RD/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400001643</u>	01-06-2024 10:26:51		2400000043	2400001443	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001718</u>	01-06-2024 14:06:35		2400000044	2400001511	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400001786</u>	01-06-2024 19:38:12		2400000047	2400001566	00086 PLEASANT VIEW RD	DERBY	MVA EMS -HOT
<u>2400001857</u>	01-07-2024 01:37:03		2400000048	2400001616	00001 SHELTON ST	DERBY	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400002383</u>	01-08-2024 20:22:49		2400000055	2400002073	00012 MAIN ST	DERBY	MVA EMS -HOT
<u>2400002452</u>	01-09-2024 05:54:29		2400000057	2400002130	NEW HAVEN AVE/SENTINEL HILL RD	DERBY	MVA EMS -HOT
<u>2400002959</u>	01-10-2024 15:38:51		2400000068	2400002533	00007 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400003175</u>	01-11-2024 11:24:13		2400000076	2400002721	00015 SHERWOOD AVE	DERBY	FD STRUCTURE FIRE
<u>2400003649</u>	01-12-2024 19:53:45		2400000085	2400003119	00304 OLIVIA ST	DERBY	FD SMOKE IN BUILDING
<u>2400004305</u>	01-14-2024 23:41:44		2400000100	2400003654	00001 PERSHING DR	DERBY	FD MVA - INJURIES
<u>2400004514</u>	01-15-2024 16:38:34		2400000106	2400003840	00020 DIVISION ST	DERBY	MVA EMS -HOT
<u>2400004549</u>	01-15-2024 19:44:13		2400000108	2400003873	00212 OLIVIA ST	DERBY	SEIZURES/CONVULSIONS -HOT
<u>2400004652</u>	01-16-2024 09:44:03		2400000112	2400003964	00005 DERBY MILFORD RD	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005171</u>	01-18-2024 04:18:39		2400000127	2400004410	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005196</u>	01-18-2024 07:13:02		2400000129	2400004433	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005202</u>	01-18-2024 08:03:24		2400000130	2400004437	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005237</u>	01-18-2024 10:20:41		2400000132	2400004461	5 RT-8 HWY	DERBY	FD MVA - INJURIES
<u>2400005821</u>	01-20-2024 07:23:56		2400000148	2400004964	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005845</u>	01-20-2024 09:47:31		2400000150	2400004988	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400005848</u>	01-20-2024 10:23:01		2400000151	2400004989	00709 NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400005916</u>	01-20-2024 15:12:23		2400000155	2400005052	00058 MINERVA ST	DERBY	FD ODOR (STRANGE/UNKNOWN)
<u>2400006471</u>	01-22-2024 16:16:10		2400000163	2400005528	00050 PERSHING DR	DERBY	MVA EMS -HOT
<u>2400006893</u>	01-24-2024 08:24:30		2400000174	2400005906	-8 S RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400006912</u>	01-24-2024 09:14:55		2400000176	2400005925	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400007154</u>	01-25-2024 05:52:08		2400000183	2400006145	00077 SODOM LN	DERBY	FD AUTOMATIC FIRE ALARM

<u>2400007651</u>	01-26-2024 18:36:54	240000194	2400006578	00086 PLEASANT VIEW RD	DERBY	FD PROPANE/NATURAL GAS
<u>2400007923</u>	01-27-2024 21:53:54	240000200	2400006823	00017 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400008196</u>	01-28-2024 21:05:32	240000204	2400007072	00075 CHAPEL ST (CATI)	DERBY	FD PROPANE/NATURAL GAS
<u>2400008945</u>	01-31-2024 12:24:59	240000217	2400007714	00063 DERBY AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400009026</u>	01-31-2024 16:56:04	240000220	2400007784	-8 N RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400009038</u>	01-31-2024 18:08:48	240000221	2400007793	-8 N RT-8 HWY	DERBY	MVA EMS -HOT
<u>2400009046</u>	01-31-2024 18:35:43	240000222	2400007801	00125 BRADLEY TER	DERBY	DIFFICULTY BREATHING, SOB -HOT

Total No. of Calls ## 38



City of Derby
Water Pollution Control Authority
1 Elizabeth Street
Derby, CT 06418
(203) 736-1475

January 2024 Board of Alderman Report

W.P.C.A.

Plant – The plant is operating within permit limits.

Plant Upgrade – In 2014 the City passed a \$31.42 million dollar referendum to replace three of the City's pump stations and begin plant upgrades. As of November 2022, approximately \$15 million dollars have been used on replacing the three pump stations and sewer main replacement in the RT-34 project. With approximately \$16.4 million dollars remaining the focus has turned on a full facilities upgrade (under DEEP order) with a cost estimated at \$60 million dollars.

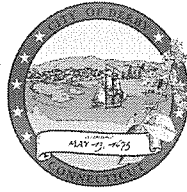
Collections System – Completed 3,700ft of sewer jetting/cleaning. Second quarterly sewer cleaning completed.

Pump Station – All four pump stations are operating without issue.

Respectfully,

Edward R. Abel
Superintendent
City of Derby
Water Pollution Control Authority





City of Derby
Water Pollution Control Authority
1 Elizabeth Street
Derby, CT 06418
(203) 736-1475

February 2024 Board of Alderman Report

W.P.C.A.

Plant – The plant is operating within permit limits.

Plant Upgrade – In 2014 the City passed a \$31.42 million dollar referendum to replace three of the City's pump stations and begin plant upgrades. As of November 2022, approximately \$15 million dollars have been used on replacing the three pump stations and sewer main replacement in the RT-34 project. With approximately \$16.4 million dollars remaining the focus has turned on a full facilities upgrade (under DEEP order) with a cost estimated at \$60 million dollars.

Collections System – Route 34 sewer replacement nearing completion.

Pump Station – All four pump stations are operating without issue.

Respectfully,

Edward R. Abel
Superintendent
City of Derby
Water Pollution Control Authority



W

MONTHLY REPORT TO MAYOR DIMARTINO, RE: DERBY PUBLIC LIBRARY

FOR THE MONTH OF JANUARY, 2024

The Derby Public Library is open to the public **55** hours a week, (including 5 hours on Saturdays, year round). The collection consists of over 63,000 items including books, DVDs, CDs, audiobooks, magazines, newspapers, and online databases. Outside book and A/V drops are open 24/7 for people to return their items. There are 3 full-time staff members and a part-time library staff of 9, as well as 2 part-time custodians.

The Derby Public Library is a member of the Bibliomation Consortium which connects us to over 65 other libraries in the state of Connecticut.

The Library building was completed and given to the City of Derby by the Wood Family in 1902 (The library is also known as the Harcourt Wood Memorial Library) and first opened to the public in February, 1903 under the direction of the first Library Director, Grace Child. Last year, we celebrated the 120th anniversary of the library serving the community.

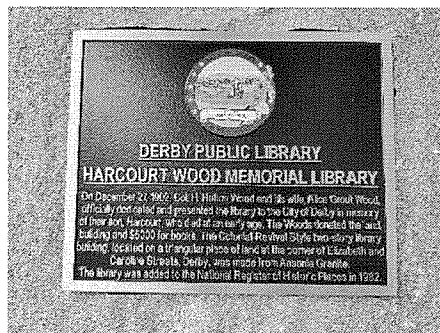
Attached to this report are the newsletters for the library for 2023 which tell of all the activities, programs, and events the library offered. The September/October issue chronicles the restoration, repair, and replacement of the historic front door and entryway of the Library.

- Circulation: **2134 items checked out at DPL; 295 Derby items were CO at other libraries, 83 items CO at DPL owned by other libraries**
- Items added to collection: **154**
- Door count: **2927**
- Wi-fi users: **233**
- Vestibule pick-up: **58**
- Reference question (in person/phone/email): **224**
- Public Computer logins: **204**
- New library cards issued: **20**
- Active Library card users: **1821**
- The Derby Public Library Facebook page had **862** views.
- The DPL website had **2329** visits with **1395** unique visitors.

Ongoing schedule of class visits from our neighbors, Irving School and St. Mary/St. Michael School continue each week. DRN (Disability Resource Network) consistently includes DPL visits as part of their weekly routine. At start of school year 2022 about 11% of Irving students had library cards, now over 95% have library cards and are active users at the library.

The Library was awarded the Fiber to the Library Communications Grant from the State of Connecticut for \$60,791 to provide high speed internet connections between DPL and CEN.

The Derby Public Library was recognized as one of the first buildings in the City to receive a commemorative plaque by Derby's 300th Borough of Birmingham Historic Signage Project



MONTHLY REPORT TO MAYOR DIMARTINO, RE: DERBY PUBLIC LIBRARY

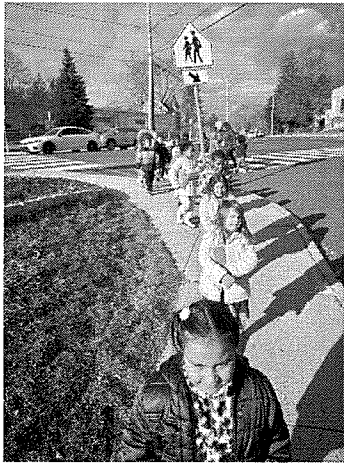


Library Director Scott Brill (center front) attending Legislative Listening Session in Hartford, December 2023



The original worn front door and windows.

The restored door, transom and side windows



Visits from our friends at Irving school are a weekly highlight!

Respectfully submitted by,
Scott Brill, Library Director